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## Early Head Start Teacher/Teacher Aide

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Reports to: Site Supervisor

FLSA Status: Non-Exempt

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### **SUMMARY:**

This position serves as a Teacher for a classroom with a direct focus on children ages 0-3 years of age. The Teacher will work collaboratively with another Teacher(s) to ensure the successful operation of a classroom with a total of 6-8 children mixed in age from birth through 3 years of age. The Teacher also works with a team of other classroom teachers and family members to implement the Creative Curriculum for Infant/Toddlers to achieve outcomes for children of all abilities.

### **ESSENTIAL JOB FUNCTIONS:**

The Teacher's role encompasses effective practices in the following:

- CLASS™ teacher-child interactions
- Learning environment
- Routines
- Curriculum
- Child assessment
- Meeting all children's needs
- Working with families
- Professional growth and collaboration

### **QUALIFICATIONS:**

- Must be at minimum 18 years of age
- Minimum certification required Infant/Toddler CDA –OR- AA/BA in Early Childhood Education or related field with at least 120 training hours in Infant/Toddler content plus at least 480 hours of experience working with infant and toddlers
- Bilingual in Spanish and English strongly preferred
- Able to lift a child weighing 40 pounds, 20 times a day if needed.
- Intermediate computer literacy in email, word processing and internet navigation.
- Pass all background checks
- Maintain certification in CPR and First Aid.

### **PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to sit, stand, walk, use hands to finger, handle, or feel objects, tools, or controls, and to walk or hear. The employee frequently is required to reach with hands and arms, stoop, kneel, and crouch. The employee is occasionally required to climb or balance, crawl, and taste or smell. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus. The noise level in the work environment is usually moderate.

Community Action Agency of South Alabama Job Description

➤ **Working Conditions:**

Tasks that involve possible exposure to blood, bodily fluids, or tissues (generally, only observing in the classroom). Risk involve with travel on main highway, side streets, and rural roads during business travel, including evening meetings. Tasks that involve handling implements or utensils, use of public or shared bathroom facilities or telephones and personal contacts are Category III tasks. Possible exposure to communicable diseases. This job is a mixture of desk works, standing for long periods of time, and visits in the community. Ability to successfully perform the job in this manner is required.